

DISTRICT OPERATIONS +BUSINESS SERVICES  
Reporting to Public Session, Tuesday, December 10, 2019

1. Budget Process, 2020/2021

School districts in BC are required by the School Act to adopt a balanced budget each year. The Finance Committee will follow an extensive and transparent budget process, meeting with and gathering information from employees, students, partner groups and members of the community. The expected timelines and processes are outlined below.

Timelines

February 18, 2020

- x Provincial government budget announcement

February 25

- x Board approval of the 2019/2020 Amended Budget

March 13

- x Ministry of Education announcement of the 2020/2021 preliminary operating grant

April 28

- x Board approval of the 2020/2021 Annual Budget

Budget Process

January 27, 2020

- x Finance Committee meeting

February 18

- x Finance Committee meeting

February 19

- x Meeting with partner groups

March 3 or 4

- x Finance Committee

April 1

- x Finance Committee

April 7

- x Finance Committee

April 8

- x

- April 20
  - x District Parent Advisory Committee budget meeting
- April 21
  - x Meeting with partner groups
  - x Finance Committee
- April 28
  - x Board approval of the 2020/2021 annual budget
- April 30
  - x Submission of the 2020/2021 annual budget to Ministry of Education

## 2. Schou Education Centre Development Covenants Bylaw 2019

As part of the board office replacement process the Board must acquire a building permit from the City of Burnaby to build the new Admin Office on the site of the former Schou Continuing Education Centre at 4041 Canada Way. As a condition of approving the building permit the City of Burnaby requires the Board to grant a Heritage Conservation Covenant and a Stormwater Management Covenant to be registered against title to the property. These development covenants are for educational purposes.

### Recommendation

It is recommended that Schou Education Centre Development Covenants Bylaw, 2019 receive three readings at this Board meeting and final adoption in accordance with the following:

- Motion 1 THAT Schou Education Centre Development Covenants Bylaw, 2019 receive three readings at this Board meeting on December 10, 2019.
- Motion 2 THAT Schou Education Centre Development Covenants Bylaw, 2019 be read a first time.
- Motion 3 THAT Schou Education Centre Development Covenants Bylaw, 2019 be approved a first time and read a second time.
- Motion 4 THAT Schou Education Centre Development Covenants Bylaw, 2019 be approved a second time and read a third time.
- Motion 5 THAT Schou Education Centre Development Covenants Bylaw, 2019 be approved a third time.

Motion 6 THAT Schou Education Centre Development Covenants Bylaw, 2019 having been read a first, second and third time, be finally passed and adopted the 1<sup>st</sup> day of December, 2019; that the Chair of the Board and the Secretary-Treasurer be authorized to sign the bylaw; and that the bylaw be sealed with the corporate seal of the Board.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 41 (BURNABY)  
SCHOUL EDUCATION CENTRE DEVELOPMENT COVENANTS BYLAW 2019

This B\ODZ PD\ E H FLWHG DV41 (Burnaby School Education Centre Development Covenant Bylaw 2019

Read a first time this 10<sup>th</sup> day of December 2019.

Read a second time this 16<sup>th</sup> day of December 2019.

Upon unanimous agreement of the Trustees of the Board in attendance this Bylaw was read a third time on December 10, 2019, and finally passed and adopted this 16<sup>th</sup> day of December 2019.

\_\_\_\_\_  
Chairperson of the Board

Corporate Seal

\_\_\_\_\_  
Secretary/Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 41 (Burnaby) School Education Centre Development Covenants Bylaw 2019 adopted by the Board the